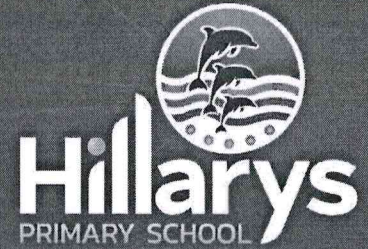


School Board

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School Board Agenda and Minutes

Time:	6:30pm – 8:30pm
Date:	30 MARCH 2026
Location:	Conference Room - Hillarys Primary School
Chair:	Emily Brown
Apologies:	James Ashman, Marisha Kemp
Visitors:	Kavya Kumaraswamy Saraswathi

Acknowledgement of Country

We acknowledge the traditional custodians of the land on which our students live and are educated, the Whadjuk Noongar people.

We wish to acknowledge and show our respect for their elders, past, present and emerging, for their continuing culture and the contributions they make to the life of our school community, both now and in the past.

Followed by.

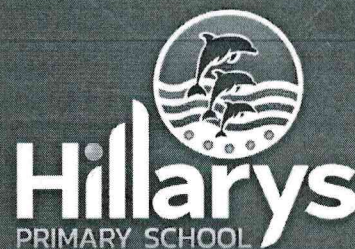
Our vision is to cultivate an inclusive, collaborative, and innovative learning community that supports and inspires students to become capable, resilient, and motivated learners who can adapt and thrive in an ever-changing world.

“Connected Community, Engaged Educators, Successful Students”

Trevor Mitchell	Principal
Kristie Pring	Associate Principal (2 nd election; 04/2024 – 04/2027)
Marisha Kemp	Secretary & School/Library Officer (4 years 04/2022 – 12/2026)
James Ashman	Teacher (3 years; 03/2025 – 03/2028)
Lisa Sgambelluri	Teacher (3 years; 03/2025 – 03/2028)
Gemma Elliott	Parent (3 years; 06/2025 – 06/2028)
Emily Brown	(Chair) Parent (3 years; 04/2024 – 04/2027)
Sara Clements	Parent (3 years; 06/2025 – 06/2028)
Adam Alessandrino	Parent (3 years; 06/2025 – 06/2028)
Kavya Kumaraswamy Saraswathi	Parent (1year; 03/2026 – 03/2029)

School Board

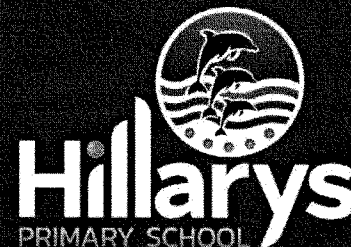
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Time	Item	Documents	Purpose	Led By	Recommendations
6:30pm	• Welcome • Welcome to Country • Acknowledgment of Service • Introduction: new members • Apologies • Noting of minutes of last meeting. • Correspondence in and out. • 2026 Code of Conduct	Previous Minutes Code of Conduct Form		Chair-EB Chair- EB Chair - EB Chair – EB Chair - EB Chair - EB TM TM TM TM Chair - EB Chair – EB	General welcome Welcome to Country Thank you to Kristy Spencer and Heather Satinover for their respective tenures and contribution to the Board and School. Welcome to Kavya Apologies for this meeting include James Ashman and Marisha Kemp Motion TM to approve previous minutes as true and accurate. Seconded by Lisa PSR report letter and regional office feedback. Children’s crossing review. MK All members to complete code of conduct form for 2026.MK Leavers Jackets Proposal Year 6 - Moved to Other Business for discussion. Code of Conduct signed by all members. Filed for archiving.

School Board

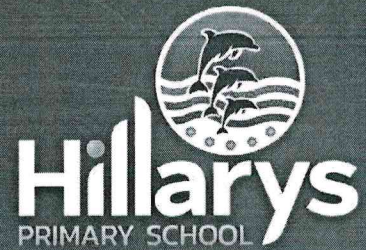
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	Conflicts of interest			TM	Kavya –Works for Programmed so Kav has a conflict of interest in this area and will step away from decisions on these matters.
	Slideshow of 2025	CANVA slideshow	Acknowledgement of achievements	MK / TM	Thank you for this lovely snapshot of an amazing 2025 at HPS. We hope to use this for promotional purposes.
2026 Strategic Lens	2025 Annual Report	Draft Annual Report	For approval	Principal	TM requested feedback and or edits following pre-reading. The Annual Report is a reporting compliance requirement, but is also a valuable tool for promoting school celebrations, processes, programs and operations. The Annual Report is uploaded onto School Online and our school website. No edits were required.
				Chair	Motion. EB -The Board endorses the 2025 Annual Report. Seconded by AA.
				Principal	TM provided an overview of the school's strategic for 2026. This includes updating the school Curriculum, Assessment and Reporting policy, building a new strategic plan, and building our Reconciliation Action Plan. The school continues to be guided by our previous strategic plan and the Public School review recommendations.
	Finance Reports	Meeting Minutes 2026 Operational Budget Statement	For noting	Principal	Term 1 Finance Minutes and the 2026 operational budget were provided for pre-reading as per requirement. The school meets the minimum budgeting expectations for 2026. The 2026 Funding Agreement was signed by the Principal and Board Chair.

School Board

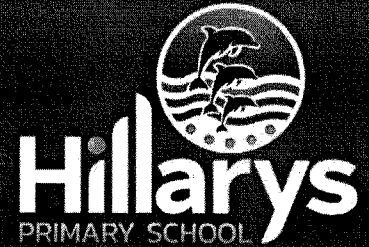
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	• Other Business: • Year 6 Leavers Jackets	Parent Proposal HPS Dress Code Policy	Completing Primary school education	Principal	Board discussion was facilitated regarding consideration for the recently received proposal. Leavers jackets were available in the past. The Year 6 parents had a poll in the chat group. About two thirds who responded were interested, one third were not. This did not represent all parents in Year 6. Coming into winter, parents are not wanting to buy a new school jacket. Why did it stop? Before most of board members time but a leaver's jacket wasn't seen as a priority when the community were surveyed when changing to the new school uniform. There was a zip jacket and names put on but it wasn't taken up by many students. Have Lowes been consulted? Went out to 3 suppliers- one said no, one had a lot of restrictions, other was reasonable at \$80 Concerns raised about price. Our role of the Board is to make the best decision for all students. Evidence based and process driven. The board needs to check there's no conflict of interest with suppliers with any future decisions. Parent consultation is paramount through a survey. Question raised about using Lowes and if LOWES was contacted, trying to make it work financially. Samples have been used in the
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School Board

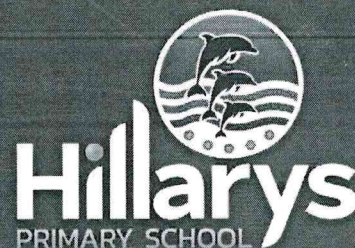
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				past so we know what we are buying. We have a big buy in with students wearing uniforms. Impacts we have on school operations (e.g. nicknames, teacher knowledge of what was happening) need to be considered and managed. Policy would need to be updated. Sustainability over many years is a must. Brand protection is needed and is in the proposal. Accountability rests with the Board. Board needs to be as informed as it can through process and consultation. In some high school settings there is a process the year before to maximise use. Nicknames can be an issue. Cost is a worry. Large groups may not be able to afford it. Whole community feedback is needed. More time and feedback is required – further consultation is required. Need to make it sustainable and affordable. The Yearbook was really valuable for one Board member's family. Involve the students in Year 6. They may be disappointed if they don't get the jacket sorted for 2026. A few parents have spent a lot of time on getting the proposal together.
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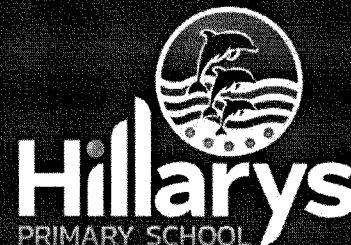
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					Cost perspective as you don't need as many shirts if you have a jacket. People don't recognise the challenges of making quick decisions. Would be good for the students if a compromise could be reached for this year- perhaps printing onto a current uniform jumper. Requires consultation, policy and procedure changes all need to be considered and enacted. Need to clearly articulate the facts/ reasons to the Year 6 parents and students. Moving forward we need to put out a survey to all families. Build in process and consultation evidence to inform the Board's decision Getting alignment is important. Building understanding is important and transparency of process for the community – aligning to the Board's function and responsibilities. Action- • Communication to Year 6 parents • Survey to all families (cost, not example, types of jacket possibility) • Review at next meeting Motioning that a communication to Year 6 families acknowledging the proposal and effort and
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					explaining that we are taking it under advisement and seeking further feedback from the community. Then a survey conducted with the whole school community. Newsletter prompt about the upcoming survey. Review next term's meeting
	• Summary of meeting and evaluation		For discussion	Chair	EB summarised the meeting.
	• Close of Meeting	Board Calendar	For noting	Principal	Next meeting Week 9, 15 June, Term 2 2026

School Board Chair Signature: 

Date: 15/6/2026

