

HILLARYS P&C

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TERM 3 GENERAL MEETING - AGENDA

Date: 3 August 2026

Time: 7-8.30pm

Location: Hillarys Primary School

ATTENDANCE

Victoria VOLONTA	Chloe MORRIS	Margaret RULE	Trevor MITCHELL	Monique SPERRING
Denise DEWING	Eloise ASHMAN	Kate BRENNAN	Michelle MINCHIN	Sally BENNETTS
Elise SWANPOEL	Emmalee SZYMCHYK	Kristie PRING	Kavya KUMAR	

Apologies:

Amy BROWN

Ashlee WYNYARD

Corinne IZZI

Kellie NEIBERDING

Raechelle DAULBY

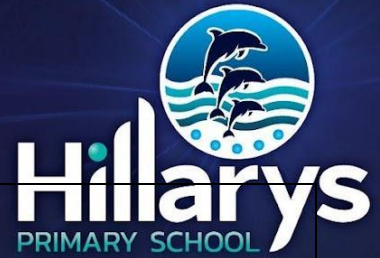
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ITEM	DESCRIPTION	ACTION
1.	Acknowledgement of Country	
2.	Confirmation of Minutes of Previous Meeting	
	General Meeting 02/06/2026	Approved by all ☒
3.	Correspondence	
	Netball – no response or refund. Will keep following up	Margaret
	P&C parking bays – Noting feedback received: from anonymous to say the allocation reduces parking for other families From Raffle winner to say the bay is regularly blocked Decision: Note the raffle was for Semester 1 only. To acknowledge disruption, allocation will be extended for Term 3.	Approved by all ☒
4.	Reports	
4.1	President's Report	Victoria
4.2	Treasurer's Report	Chloe
4.3	Principal's Report	Trevor
5.	General Business	
5.1	Previous event – Picture plates - 41 orders received. Profit generated: \$263.25 - Lower participation than previous years likely due to existing ownership of products	Emmalee
5.2	Upcoming events – T3 sports carnival - Planning progressing well. Coffee van confirmed. - Volunteer recruitment to commence after disco event. - Estimated requirements: - 500 sausages - Drinks and associated supplies MOTION: Approved expenditure of up to \$1,000 for sausages, buns and other. Reminder to please consider developing how to's / checklists for the sake of next year's events	Kate Approved ☒
5.3	Upcoming event – T3 Disco - Strong ticket sales reported (c. 400). - Volunteer numbers tracking well. - Operational planning discussed including: Float requirements, Venue access, Security and gate management, Volunteer declarations, First aid availability - Decisions - Cleaner following event at approximately \$80 cost. - Parent collection procedures to be communicated. - Reminder to please consider developing how to's / checklists for the sake of next year's events	Michelle Approved ☒

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5.4	Upcoming events - Father's day stall (only, no BBQ) - Stock prepared, volunteer sign-up process ready - Release volunteer sign up after disco.	Chloe
5.5	Quiz night 21 Nov - Parent only licensed venue event MOTION: Approved expenditure of up to \$1,200 for venue hire, and other event related expenses. Staff appreciation day - Roasted & Toasted – staff may receive voucher if not on duty on the day. Parents may use the van after school starts (so as not to not make staff late for class). Parent donations encouraged	Kavya & Jay Approved ☒ Victoria
5.6	Planned T4 events – Lapathon - Two part format: A. laps counted with donations matched - B. Colour run, not counted Children may choose to participate in both or either (sensory preference etc) - Investigate supplies available from previous runs End of year Concert - On track	Eloise
5.7	Fundraising - Grill'd Local Matters – Fundraising for sensory play area	Michelle
6	New Business	
6.1	2027 event planning Begin structured planning of 2027 events based on criteria: - o Fundraising - o Community building - o Availability of event leaders	All – via Group chat
6.2	You said – we did - Develop communication campaign to demonstrate what the P&C have done in response to last parent survey - Identify priority areas of spend acc. to parents - Advertise goals on future event invites	Margaret, Chloe & Emmalee
7	Next Meeting/Closure	
7.1	Next meeting: 26 Oct 6.30 – 8.00p.m.	

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Term	Event	Details / Notes	Fundraising Goal / Purpose	Rep / Coordinator
Term 1	Family Fiesta/ Welcome Back	Food trucks, Face painter, Performer, Car Bay Raffle, fate style games, Bake sale/ toys & Clothes drive		Eloise
	Easter Raffle	Families purchase raffle tickets for Easter Hampers (Seek donations from families and local businesses)		Kate
Term 2	Mothers Day Stall	Organized Gifts for the children to purchase		Chloe
	P&C Day	Pizza lunch for the kids		Kate
	Picture Plates	Junior school K-3		Heather
Term 3	School Disco	Two sessions (junior/senior). Fun night of Dancing and singing with friends		Michelle
	Fathers Day Breakfast/ Stall	Organised gifts for the children to purchase. Put on a special BBQ breakfast for all the Father Figures.		Chloe
	Staff Appreciation Day	Coffee van		
Term 4	Lapathon / Colour Run	Students run laps around the oval. Family & friends sponsor how many laps the children can do. This year will add in fun colour/water run towards the end/ during.		
	Christmas Concert	Food trucks & Christmas Raffle		
	EOY Stationary Donations	Unused stationary to be donated to school office for 2027		
Other	Entertainment Book	Promote digital membership throughout the year		
	Athletes Foot Partnership	\$5 per pair of shoes donated to school when families mention Hillarys PS		
	Sports Carnival	BBQ, Bake sale, Coffee Van		

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