

School Board

Connected • Engaged • Successful



School Board Agenda and Minutes

Time:	6:30pm – 8:00pm
Date:	25 March 2024
Location:	Conference Room - Hillarys Primary School
Chair:	Dannon Bunting
Apologies:	Dannon Bunting, Heather Satinover

Our vision is to cultivate an inclusive, collaborative, and innovative learning community that supports and inspires students to become capable, resilient, and motivated learners who can adapt and thrive in an ever-changing world.

“Connected Community, Engaged Educators, Successful Students”

Dannon Bunting	Chair & Parent (2 nd election; 04/2024 – 04/2027)
Trevor Mitchell	Principal
Kristie Pring	Associate Principal (2 nd election; 04/2024 – 04/2027)
Marisha Kemp	Secretary & School/Library Officer (3 years 04/2022 – 04/2025)
Linda Scott	Teacher (3 years; 04/2022 – 04/2025)
Samantha Horne	Teacher (3 years; 04/2021 – 04/2024)
Heather Satinover	P & C President / Parent (3 years 03/24 – 03/27)
Kristy Spencer	Parent (3 years; 04/2023 – 04/2026)
Bianca Pincar	Parent (3 years; 04/2024 – 04/2027)
Emily Brown	Parent (3 years; 04/2024 – 04/2027)

Time	Item	Documents	Purpose	Led By	Recommendations
6.30 pm	<ul style="list-style-type: none"> Welcome Introductions Welcome to Country Apologies Noting of minutes of last meeting. Correspondence in and out, Conflicts of interest 	<p>Previous Minutes</p> <p>Correspondence</p>	For approval	Chair	<p>Minutes of the previous meeting are endorsed – KS and SH</p> <p>No correspondence in</p> <p>No conflicts</p>
6.40 pm	<ul style="list-style-type: none"> Annual Code of Conduct Review and Signing 	Code of Conduct	For records	Principal	Give to Marisha for record keeping - received
6.45 pm	<ul style="list-style-type: none"> Board Member Induction and Recruitment 	Board Member Nominee Form	For decision/action	Principal	Welcome new members, confirm all induction documents have been read and understood.

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					Possibly contact local Council Member, Community Rep/Parent who owns business, Real Estate? Reach Out into next Newsletter for community member
6.50 pm	<ul style="list-style-type: none"> • 2023 Board Review Recommendations 	Provide summary of 2023 board recommendations	For discussion	Chair/Group	<p>Recommendations for 2024: Term 2 –</p> <p>LS and BP to attend next P&C meeting (provide board meeting summary – what we do)</p> <p>DB to provide summary of board meeting for newsletter</p> <p>Board meeting profiles – prefill questionnaires</p> <p>Reviewing school board roles</p> <p>Also promote via website</p> <p>Open meeting focus – Term 2 instead of Term 3, or have 2 open meetings (T2 and T3)</p> <p>Review one-line budget</p>
7.00 pm	<ul style="list-style-type: none"> ○ Funding Agreement Sign Off One Line Budget Discussion 	PENDING	PENDING	Principal	<p>Presented in Term 2 due to System delay. Note Comparative summary.</p> <p>DB to sign off funding agreement</p>
7.05 pm	<ul style="list-style-type: none"> • The Annual Report ○ Please review – please note required edits / feedback. 	Annual Report	For discussion	Principal	<p>Council/board develops a process for input into the development of the school annual report.</p> <p>No changes, all happy, no feedback. MK to place on website and MS to send to Schools Online (ensure DRAFT is removed)</p>
7:10 pm	<ul style="list-style-type: none"> • Summary of meeting and evaluation 		For discussion	Chair	<p>Suggestions:</p> <p>Board voted to keep Mondays at 630pm</p> <p>Uniforms – sub-committee, separate meetings to board and set out timeline, send survey to parents for feedback, ideas,</p>

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					<p>need to liaise with Lowes they need notice for stock/levels</p> <p>Less options?</p> <p>TM to send to board members sample ideas for shirts</p> <p>Space out uniforms to faction changes</p> <p>KS, BP, EB, TM, SH and MS – would like to be on sub-committee. Start in Term 2, start with planning meeting</p>
7.28 pm	<ul style="list-style-type: none"> • Close of Meeting 	Council/board Calendar	For noting	Chair	<p>Affirm next meeting date and time.</p> <p>Sundowner after next meeting, in conference room. HPS staff to supply</p> <p>Good contributions, great to have new members on board</p>