

School Governance

The Education Act and Regulations pertaining to the Act apply to the current School Board and govern the running of the School Board.

We are calling for EXPRESSIONS OF INTEREST from parents and community representatives to become a member of the School Board. Suitably qualified and interested candidates are invited to call the office to place an expression of interest and to make a time to speak with Mr Trevor Mitchell (Principal).

An application for the School Board requires a;

1. Current Working with Children Check
2. National Police Clearance
3. A signed pre-condition agreement
4. A brief statement about a candidates' motivation and purpose for nominating
5. A brief statement about how the candidate will make a positive contribution
6. A brief statement providing details of the candidate's skills and experience.

An EOI template has been developed to assist candidates and a summary of these details may be used for publication. Please make a time to speak with the Principal.

Functions of the Board

The Hillarys Primary School Board will act to promote the objectives and interests of the school community, its role being to provide strategic support, guidance and governance.

The School Board will participate fully in:

- Endorsing the W.A. Department of Education 'Statement of Expectation.'
- Endorsing and reviewing the School Plan and school-based policies.
- Monitoring the school's performance and progress.
- Developing processes to review the satisfaction levels of parents, staff and students, with results reported in the annual school report.
- Endorsing the Annual Report.

- Assisting in the selection of the Principal when a vacancy arises

Structure of the Hillarys Primary School Board

The School Board will have a maximum of 11 members, consisting of at least:

- The Principal
- Four staff members
- Six parents elected by the school community

The composition of the Board will reflect the diversity of the school community and members will have the skills and experience required to provide governance and excellence in decision making.

The School Board may also co-opt members from the wider community to assist with decision making.

In making this commitment, prospective School Board members should be prepared to:

- Attend the School Board professional learning training
- Successfully complete the School Board training modules
- Meet the established agreed collaborative norms of conduct
- Meet the requirements of the School Board 'Code of Conduct'
- Comply with the School Board 'Terms of Reference'
- Attend School Board meetings
- Commit to the school's ethos and goals
- Be sensitive to differing views and have the ability to work in a spirit of cooperation
- Commit to the development of Hillarys Primary School
- Be willing to donate time, expertise and positive influence
- Contribute to the work of the board

Candidates for Hillarys Primary School Board

If you have a passion and interest in public education, then you are invited to submit an Expression of Interest for consideration.

Parents and community and members with knowledge, skills and an interest in one or more of the following areas would bring invaluable expertise to the Board.

The areas listed below should be seen as a guide only and are not exclusive;

- Music, the arts, computing and technology; finance, grants, community development, education (Tertiary Institution - Research & Development), communication, marketing, public relations and industry.



Frequency of Board Meetings

A schedule of meetings is set for the year and the board meets each term in Week 9. The timing of meetings will be determined by the School Board membership.

Appointment to the Hillarys Primary School Board

All parent / community vacancies will be made through the following process:

Suitably qualified and interested candidates are invited to forward a School Board Nomination Expression of Interest (EOI) addressed to the Principal. The EOI will include:

- Current Working With Children Check
- National Police Clearance
- A completed School Board pre-condition agreement
- A brief statement about a candidates motivation and purpose for nominating for the School Board
- A brief statement about how the candidate will make a position contribution to the School Board
- A brief statement providing details of a candidate's skills and experience.

An EOI template has been developed to assist candidates and a summary of these details may be used for publication.

The Principal and School Board Chair will prepare a shortlist of candidates from the Expressions of Interest. This will be based on the desired skills, experience, personal attributes and diversity identified for the School Board.

Existing School Board members are eligible to submit an Expression of Interest and due care will be taken to manage any potential conflicts of interest during the selection process.

Details of the parent/community candidates will be published in the school newsletter. A voting process will follow if required and this will be overseen by an independent authority. A short-list of possible co-opted business/industry members will be presented to the School Board for consideration and selection.

Submitting an Expression of Interest

Expressions of Interest are to be addressed to the Principal, Hillarys Primary School at the address below.

School Board Nomination

Attn: Principal TREVOR MITCHELL

Electronic copies will only be accepted and can be sent to trevor.i.mitchell@education.wa.edu.au with the subject title School Board Nomination. Enquiries should be directed to the Principal on 9306 0550.

The closing date for Expressions of Interest is 3pm, Friday 24 June 2022.

EOI forms are available on School Website.

