

GENERAL MEETING MINUTES
THURSDAY 13TH SEPTEMBER 2018

Date: Thursday 13th September 2018

Chair: Martin Barrett

Time: 7:00pm.

Minutes: Heather Charly

Location: The school Staffroom

Signed:

Dated:

1. Welcome: - Chair

The meeting was called to order at 7:03 pm
Quorum present – Yes

Acknowledgment of Country – read by chair

Attendance: - Secretary

In Attendance: Ron Chesny, Kristy Blood, Martin Barrett, Stephen Kretschmer, Jeff South, Anthony Blood, Tony Osborne, Belinda Rogers, Jackie Lock, Soraya Hearn, Kylie Sutton.

Apologies Received – Sarah Anderson, Shona Greville-Kinney, Natasha Couzens, Souzy Theophilpoulos, Daryl Rogers, Cathy Jenson.

2. Confirmation and Approval of the previous Minutes - Chair

Resolution: That the minutes of the Annual General Meeting held on 23rd August 2018 to be taken as read and confirmed as a true and accurate record – **CARRIED.**

3. Correspondence: - Secretary

3.1 Correspondence IN – banking post **Resolution:** That correspondence IN be received - **CARRIED.**

3.3 Secretaries update on Association Records:
None

4. New Financial Members or observers: None

5. Business Arising from the previous General Meeting Minutes: None

6. Reports

6.1 PRESIDENTS Report – Martin Barrett

I don't intend to steal anyone's thunder before this meeting – the key points belong to those who organized the Fathers' Day, Mothers' Day and Sports Carnival events.

As always, my particular thanks go to Jackie Lock and Jeff South for doing the heavy lifting at the planning stage as well as on the day.

I am sure we will have a long list of helpers to thank after tonight's meeting. As I was mainly involved at the barbecue end of proceedings I would like to particularly thank Wayne Jensen and Simon Charly for slaving over a hot stove for most of the day, and Tienielle Harding for doing an emergency onion run when demand exceeded supply.

Martin

Resolution: That the Presidents Report be adopted –

CARRIED.

6.2 TREASURERS Report – Jeff South

Points of interest

- P & C voluntary contributions no change on August reportable 58.34% of 617 students or 360 paid
- ATO: Appeal for remission of penalty was granted late pm on 23 August 2018. Matter is resolved.

Bank Account balances (12 September 2018)

P & C Account	\$ 23956.00	
Business Saver	\$ 10936.65	\$34892.65
Canteen Account	\$ 6964.68	

Annual P & C expenses 2018/2019

Audit 2018	\$ 800.00	
SGIO Insurance	\$ 1400.00	
WACSSO Affiliation fees	\$ 1100.00	
RECKON Licence renewal	\$ 700.00	
WebPage (2 year reg)	\$ 29.90	\$ 3796.00

Approved Donations/Event Budgets

2016 Kids matter carried over	\$ 300.00	
2018 appr'd fundraiser/Donation budgets	\$ 13835.00	\$ 14135.00

Funds available after funds Required taken into account \$ 16961.65

(approx.)

Motions

1. That members approved item 3 off the Principal's submission to last meeting, donating \$ 3000 for the purchase and rearrangement of interactive items in 1 classroom and the Library. **CARRIED**
2. That members rescind the approval for Web Page expenditure (2 yrs) of \$29.90. **CARRIED**
3. That Standing Orders be suspended for the December General Meeting, and the meeting as such be used for forward planning into 2019. **CARRIED**
4. That members Approve the inclusion of forward expenses to allow a true picture of where we stand and going into the poor return period of term One, 2019. \$3800 as an annual PC expenses amount. **CARRIED**
5. To increase the budget of the election day sausage sizzle to \$750 **CARRIED**

Resolution: That the Treasurers Report be adopted –

CARRIED.

6.3 PRINCIPALS Report – Ron Chesny -NONE

Verbally– thanks for Father's Day stalls & sports carnivals events by the P&C

Committee Reports:

6.4 CANTEEN Report – Angela Genoni -NONE

6.5 SCHOOL BANKING Report – Siobhan Dowley

Points of Interest

1. Commission for Qtr 3 is due next month.	
2. Super Savers Grand Prize Competition ends at the end of term 3. Automatic entry to students who have done at least 15 deposits by end of term. Prize is a family trip to Hawaii. As of last Thursday we already had 109 students eligible. Fingers crossed someone from HPS is the lucky one!	
Financial reconciliation must be tabled by the appropriate sub-committee Treasurer	
Money Spent	nil
Funds Required	nil
Items For P&C Agenda nil	
For Discussion	nil
For Approval	nil

Resolution: That the School Banking report, as tabled, be adopted – **CARRIED**

6.6 FUNDRAISING Reports – Event Coordinators

Disco –Kylie Sutton

Disco Report September 2018

- Glow sticks purchased for \$602 and stock is being received this week
- Save the date has gone out in the newsletter Friday 26th November (Halloween theme) 4.30-5.30, 5.45 -7.30
- Take Home notes have been created and will be printed and handed out on first week in the new term.
- Flyers have been created and will be posted around the school
- Canteen staff aware of the event
- Canteen Food will be purchased next month with the budget of \$300 popcorn making kit, iceblocks, juice boxes ect....
- Flexi School account code will need to be created on first week of the new term (who is the contact please)
- Helpers for the night will be sorted the week before the event after collating the Helper notes returned from parents.

Resolution: That the Fundraising report be adopted –

CARRIED

Lapathon – Jackie Lock

- Sponsorship forms out, flyers to follow to. Thanks to Bec for designing the new look forms
- 12th October is the date
- \$810 prizes bought. 1 prize per class, 10 general prizes, Icey pole for all kids (are we in favour of doing this)

Motion: To supply Icy Poles to all participants **CARRIED**

Resolution: That the Fundraising reports be adopted –

CARRIED

FATHERS DAY STALL: \$1490 raised

Cake stall \$2083 raised

Coffee van \$120 raised

Sausage Sizzle \$756 raised

MOTION: \$335 to purchase a novelty cheque **CARRIED**

MOTION \$300 to purchase flags for the P&C **CARRIED**

7: General Business:

- Events schedule for 2019 – Kristy Blood – See notes below
- P&C publicity session – Kristy Blood – See notes below
- Mats – Natasha Couzens

We discussed purchasing mats or carpet for the students in the hall in assembly. Ron was asked if it was a school priority/ need for it. Ron said he will discuss with the staff in Term 4 but feels lower school staff will be for and upper school will have other priority's. Gold coin donation not possible as the school has control of these now and uses for external causes and have chosen mental health.

- Ron would like to buy sleepers for the nature play area. He would like to ask the Fathering project group to help lay these.

Motion: Donate \$2000 to purchase sleepers for the nature play area. **CARRIED**

8: Other Business:

We discussed having a brainstorming meeting during week 5 and a P&C meeting week 8. Also, starting to accept nominations sooner rather later. We need to expand the membership. Ron suggested letting the community know our intentions to attract more applications for positions, we could also look at a way of acknowledging parental support at events perhaps online or via an electronic sign. Ron suggested the P&C make a flyer for inclusion in the school welcome pack. Martin emphasised using all the channels we can to promote the P&C. Martin has spoken to Tracey

about the information to be given to new parents. Jackie suggested giving parents a list of events and asking for parents to choose an event to help at & then contacting them closer to the time. (via a survey?)

**Motion: To have a brainstorming meeting on 7th November
To have a planning meeting in 29th November**

CARRIED

FATHERING PROJECT:

Stephen has created a terms of reference for the Fathering project and updated us on their upcoming events.

**Motion: To form a Hillarys Primary Parents & Citizens Association Inc -Fathering Project Committee school
CARRIED**

End of term "Rainbow Run" fun event :

To happen on THURSDAY 13th DECEMBER

MOTION: To budget \$1000 for a fun event "Rainbow Run" at the end of term CARRIED

9: Date of the Next Meeting: Thursday 25th October 7PM GENERAL MEETING

10: Closure: - Chair

Motion to adjourn was made at 8.47pm and was passed unanimously.
